



## **VESTRY REPORT FOR THE YEAR 2019**

St Paul's Anglican Church, Almonte

Annual Vestry Meeting

March 8 2020

*I have heard of your faith in the Lord Jesus and your love toward all the saints,  
and for this reason I do not cease to give thanks for you as I remember you in my prayers.*

*--Ephesians 1: 15-16, NRSV*

### **Special Note**

**This year's Vestry Report is divided into six sections, based on our new Ministry Teams, as approved by last year's Vestry Meeting. Each section includes a one-page graphical explanation of each of the Ministry Team and the reports of the ministries that are grouped into that area**

**Please see also the Treasurer's Addendum for Financial Highlights and Proposed Budget, a separate document.**

## A SONG FOR ST. PAUL'S

By the river we are growing  
where our forebears built so fair.  
Let us join them, sing our praises.  
Oh, we come to meet You there.  
All are welcome by the river -  
Smiles to greet and show we care.  
Jesus loves us; we're his children.  
Come and meet our saviour there.

*Chorus:*

*Dearest Jesus, you have promised  
when we gather you are there.*

*Be among us, guide our footsteps;  
Love and peace for all to share.*

By your spirit we are strengthened  
doing more than we can dream.  
In your hand protected, sheltered,  
help us join the heavenward stream.

*Chorus*

Glory to you, from all ages  
rising from this waterside.  
Grant - toward you we keep growing  
with your Spirit to abide.

*Chorus*

Tune: The River (Brian Doerksen); words by George Nightingale

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# **AGENDA**

## **St Paul's Annual Meeting of Vestry**

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March 8 2020

*I have heard of your faith in the Lord Jesus and your love toward all the saints,  
and for this reason I do not cease to give thanks for you as I remember you in my prayers.*

*--Ephesians 1: 15-16, NRSV*

### **1. A Time to Pray**

- Song of St Paul's and Opening Prayer

### **2. A Time to Look Back**

- Selection of a Vestry Clerk
- Minutes of the 2019 Meeting of Vestry
- Adoption of the 2019 Minutes of Vestry
- Business Arising From The Last Meeting
- Reports (Other Than Treasurer's) to Accept as a Block
- Treasurer's Report
- Financial Statements for 2019
- Auditor's Report

### **3. A Time to Say Thank You**

- Thanking those who have served, especially those stepping down

### **4. A Time to Look Forward**

- Our Budget for 2020
- Elections and Appointments (Parish Council, Synod)

### **5. A Time to Vision**

- Questions, Discussion and Other Business

### **6. A Time to Carry on Our Work**

- Closing Prayer and Dismissal

#### **Prayer for St. Paul's**

Heavenly Father, you have welcomed us into your kingdom and your heart's desire is to draw every human being to yourself. Grant us clear eyes to see people as you see them, sensitive feet to stand in their shoes, and warm smiles to welcome them into your name. Give us generous hearts, that our church becomes a foretaste of heaven, where every soul you send us finds their loving home in the community of your Son, our Saviour Jesus Christ. Amen.

# MINUTES OF THE ANNUAL MEETING OF VESTRY

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## ST PAUL'S ANGLICAN CHURCH

Held on MARCH 10 2019

**32 members signed in.** List available in the church office.

### A Time to Pray

1. Song of St Paul's and Opening Prayer. Rev. Jonathon called the meeting to order at 12:30 p.m. Wendy Shaw opened the meeting with prayer. Everyone sang The Song for St. Paul's (words: George Nightingale; tune, "The River", by Brian Doerksen).

### A Time to Look Back

2. Selection of Vestry Clerk. Rev Jonathon nominated Deane Zeeman, seconded by Claire Marson. There being no further nominations, Deane was acclaimed as Vestry Secretary.

3. Minutes of the 2018 Meetings of Vestry

3.1 March 4 2018 Meeting of Vestry (*pp 6-9 of the Report*)

Adoption of minutes. There being no errors or omissions identified, it was **MOVED by Vicki Bassett and seconded by Michael Mavis that the minutes of the meeting be accepted. All in favour. CARRIED.**

3.2 Minutes of the August 10 2018 meeting of Vestry (*p. 9 of the report*)

Adoption of minutes. There being no errors or omissions identified, it was **MOVED by Karen Luyendyk and seconded by Sara Cardona that the minutes of the meeting be accepted. All in favour. CARRIED.**

3.3 Business arising. None.

4. Reports (other than Treasurer's) *pp. 10-14; 18-32*

- Rev Jonathon thanked everyone for their contribution to life at St. Paul's, whatever the size of their involvement. And thanks to everyone who submitted a report.
- Deane read in the Statistics for Offerings 2018 from Joan Scott and Sara Cardona. They will be added to the Vestry Report for 2018.

**MOVED by Bob Bassett to accept the Vestry reports (other than the Treasurer's report) as a block. Seconded by Claire Marson. All in Favour. CARRIED.**

5. Treasurer's Report

5.1 Financial report for 2018 – Sandra Cain presented the report (*See Treasurer's Addendum: Financial Report for 2018 and attached PowerPoint presentation*).

- Eric Hammond (pop cans), Sue Evans (CFCL) and Cathy Gallagher and Deane Zeeman (office volunteers) were thanked for the ways in which the work they do contributes to a balanced budget.

**MOVED by Eric Hammond and seconded by Wendy Shaw that the Treasurer's Report for 2018 be accepted. All in favour. CARRIED.**

5.2 Auditor's Report. David McCreery, one of the auditors, noted that St. Paul's is extremely fortunate to have Sandra Cain as treasurer. Rev. Jonathon thanked the auditors for their work.

### A Time to Say Thank You

6. Rev Jonathon thanked the following people who are stepping down from positions: Joan Scott (envelopes secretary for the past 3.5 years); Michael Mavis (compiled the service for computer projection every week for the last 10 years); Sara Cardona (counters coordinator for 6 years); Sandra Cain (synod representative for the past 4 years); Bob Mosher, Melissa Stroud and Sue Evans (members at large who will be replaced in the course of the year as the new Parish Council structure is put in place); Deane Zeeman (recording secretary for Parish Council for the past 3 years).

## **A Time to Look Forward**

7. Budget 2019 (see *Treasurer's Addendum: Proposed Budget 2019* and the attached PowerPoint presentation) was presented by Sandra Cain.

### Points from the discussion:

- The budget includes money to hire The Virtual Web Experts (Andrea Bird) to step in when office staff take vacations.
- Bob B mentioned that Parish House roof will need to be replaced within the next 2 years.
- Wendy pointed out that our grass is cut by volunteers Richard Evans and Roger Menard. The meeting expressed appreciation with applause.
- Ideas for fund raising were proposed:
  - Eric Hammond offered to spearhead a summer Garage Sale.
  - Sue Evans announced that a member of the Centre for Creative Living Photography practice circle is interested in supporting creation of a digital parish directory.
  - Doris Wionzek suggested that the Big Give in June might be an opportunity for fundraising.
- Rev. Jonathon thanked everyone for their suggestions which will be considered by the appropriate committee of the re-vamped Parish Council.

**MOVED by Bob Bassett and seconded by Janet Mavis that the proposed budget for 2019 be approved, with the removal of the Pancake supper (\$500) line as we will not be doing this in 2019. All in favour. CARRIED.**

## 8. Appointments & Nominations

8.1 The Rector presented his appointments. (see p. 33)

8.2 Parish Council Nominations list.

Nominations were invited (see p. 33)

**MOVED by Dan Berg and seconded by Lynda Bennett that the slate of nominations be accepted. All in favour. CARRIED.**

## **A Time to Vision**

### 9. Proposal for Restructuring of Parish Council (see pp. 5-6)

- The rector presented the proposal, explaining the historical background, beginning with a Parish Handbook compiled by the Rev. Rob Davis and Alex Hughes in 2001, which showed how to move ideas forward.

#### Points raised in the discussion

- Confusion was expressed that entities presently established as group would become committees and concern about additional process.
- Sue Evans explained that the idea was to empower everyone to act within their gifts.
- Some expressed the view that the proposal seems overly complex. However, as it seems that the present system is not working, the proposal may be at least a starting place.
- Having the chairs of the groups attend Parish Council would help to facilitate communication – synergy – and lessen the possibility of duplication of effort.
- Rev. Jonathon pointed out that if the proposal is accepted, it may work or not or something in between. There would be tweaks and modifications. This proposal is a starting place.
- Concern was expressed about the likelihood of marathon Parish Council meetings with additional 6 reports every month. This could be mitigated by reports being submitted in advance with representatives attending the meetings to answer questions.
- A simplified version was suggested to eliminate the original Parish Council motions related to implementation of the new structures – Parish Council should choose themes on an ad hoc basis.

**MOVED by Dan Berg that Vestry approve Parish Council to move ahead with the creation the new ministry-focused committees as and when they see fit and, at the appropriate time, to replace the members at large with Committee liaisons. Seconded by Claire Marson.**

Discussion

- Michael Mavis pointed out that this motion would not restructure Parish Council.
- He reminded us that Parish Council is Vestry during the year, empowered to make decisions on behalf of the whole body of St. Paul's.
- Rev. Jonathon summarize the discussion: Council presented a proposal. Dan presented an amendment which would allow the change to be accomplished gradually. But concerns had been expressed that the motion does not address the process of implementation as elaborated in the 10 motions forwarded from Council.
- Bob explained that the purpose of the proposal is to empower Council to change. John Emig pointed out that Vestry has appointed an elected officers on Parish Council who can accomplish the restructuring without the detailed direction provided in the original motions eliminated by Dan's simplified motion.

The question was called. **All in favour. CARRIED.**

10. Discussion and Other Business. None.

**John Emig MOVED that the meeting be adjourned at 3:53 p.m.**

## Incumbent's Report – 2019

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*"I have heard of your faith in the Lord Jesus and your love toward all the saints, and for this reason I do not cease to give thanks for you as I remember you in my prayers." Ephesians 1: 15-16, NRSV*

I can hardly believe that it has already been a full year since our last Vestry Meeting. So much has happened during the past year and I cannot cover everything in my report, so I am going to focus on a few key areas and individuals, and let you read about other developments in the other reports that have been submitted.

The theme of my report this year is a theme that I would like us to focus on as a parish throughout this coming year. It is summarized by the Bible verse above from Paul's Letter to the Ephesians wherein he gives thanks for the faith of his fellow believers. In everything we do, and especially in the busyness of parish life, we should not forget to give thanks for each other and for our faith. God has blessed us with a good Christian family here at St. Paul's and we should always be thankful for our fellow brothers and sisters in Christ.

In thanking individuals, I am going to begin with the wider Anglican Church. There have been a number of changes in leadership over the past year. We should be thankful for those who have served us so faithfully and for those who have been or are about to be selected to replace our outgoing leaders. In July, our General Synod (the triennial meeting of the Anglican Church of Canada) met in Vancouver. This gathering marked the official retirement of Archbishop Fred Hiltz as our Primate and saw the election of Archbishop Linda Nichols as our new Primate. Closer to home, Bishop John Chapman announced his retirement after thirteen years of faithful service as our diocesan bishop, and many more years of service both in parish ministry and in teaching at seminary. I know we were all concerned to see that Bishop John was on medical leave for several months due to cancer treatment, but we are pleased that he is now doing better. Clergy and Synod members will be gathering on March 14 to elect a new Bishop for our diocese. I would ask for your prayers for wisdom and discernment for all those who will be involved in the election process.

This past year our parish welcomed our diocese's Assisting Bishop, The Right Reverend Michael Bird, as we held a Celebration of New Ministry service marking my official induction as your new incumbent. There were a number of family members, friends, community members, visiting clergy, and other guests in attendance. This was a significant event both for me and for the parish as a whole and I would like to thank all those who made the service and the subsequent reception so special.

I would also like to offer my sincere thanks to four individuals who are stepping down from key leadership positions in our parish. Thanking particular individuals always carries the risk that I may have not mentioned someone, so if your name is not mentioned below, please know that your contributions to the life of our church - no matter how great or how small - are still appreciated.

First, I would like to thank Bob Bassett who has served as our People's Warden and faithfully undertook to coordinate some major renovation and repair work to our rectory once Rev. Pat retired and moved out. Bob has worked tirelessly to ensure that necessary repairs were made to the rectory to keep this beautiful historic building in good condition for many decades to come. Repairs and renovations have included a new metal roof, new energy-efficient windows, some new doors, a fully renovated washroom, refinished hardwood floors, repairs and painting of the fascia, mold and asbestos remediation, and foundation repairs. This is a tremendous amount of work to have had to coordinate and manage over a relatively short period of time. Despite unexpected delays beyond our control, Bob has seen this important work through to completion and I believe we all owe him a debt of gratitude.

Perhaps less visible but just as important is the work that Bob has done in his role as a member of the parish Corporation. (The Corporation consists of the Incumbent and the two Wardens). Bob, Wendy, and I meet regularly in person for Corporation meetings, as well as discuss issues by email, over the phone, and by text. These meetings and conversations can happen several times a week depending on which issues we are dealing with. My very first meeting on my very first day at St. Paul's was a Corporation meeting and I can honestly say that ever since then I have enjoyed the time we have spent together discussing parish business. I will certainly miss Bob's

good judgement and wise advice, and I am deeply grateful for this behind-the-scenes vital contribution to the life of our parish.

Secondly, I would like to thank Michael Mavis who has served as the Chair of our Parish Council. Among other duties, the Chair is responsible for setting the agenda for Parish Council and running our meetings. Keeping a large group of people on task and on time is no easy accomplishment, yet Michael has managed to do this during our monthly meetings. His legal background has also proved to be invaluable since the work of Parish Council also requires an understanding of how the canons, bylaws, and regulations (CBRs) of our diocese function, and how procedures for writing and adopting motions function. I am grateful to Michael for his continuing service in many other areas of our parish's life, most notably as the Chair of our Cemetery Board, and as the Coordinator of our monthly Be Still My Soul Service. (Not to mention the fact that I believe he is probably the only current member of our parish who understands how our sound system is wired)!

Thirdly, I would like to thank Sandra Cain who has been the Facilitator of the Rectory Refurbishment and Redevelopment Group (or R3 Group for short). The R3 Group has been looking at possible future long-term uses of our rectory. These possible future uses range from the simplest option which is to keep renting it to a tenant as we are currently doing, to more complex options such as undertaking a renovation or an addition to repurpose the building for other uses such as seniors apartments or a shared accommodation facility. Sandra has done an excellent job of finding and booking relevant guest speakers and then running the Sunday afternoon meetings. Each of the meetings has focused on a specific possible future use and has been open to the entire congregation to come and learn and ask questions of the guest speakers. The meetings have been well-organized, have been extremely informative, have provided a good venue for questions and discussion, and have caused us to start to think about a wide range of possibilities. I am very grateful for Sandra's leadership in this area. And I am also very impressed that she has been able to do this while also serving as our Parish Treasurer, as a member of our Parish Council, as the Coordinator for our Harvest Supper, and as a participant in the Diocesan School for Parish Development.

Fourthly, I would like to thank David McCreery who has been a mentor for the Education for Ministry program (or EfM for short). Not everyone in the parish may be aware of this, but we are one of the few parishes in our diocese to offer EfM. Currently we meet approximately every second Sunday afternoon downstairs in the church hall and have a variety of participants from St. Paul's and other Anglican and non-Anglican churches. I have been attending EfM meetings since I began at St. Paul's in October 2018 and I am looking forward to becoming fully trained as a mentor and work alongside David Piercey, our other mentor. From my very first EfM session, I have been impressed by David's gift to facilitate a conversation and to ensure that no one in the group has been overlooked. I know that many people at St. Paul's who are current or former EfM students will appreciate David's leadership and teaching ministry in this role. Although David will be retiring from EfM, I am grateful for his other contributions, most notably as the Facilitator for our monthly Open Table discussion group and as the lay leader of the Ottawa Anglican Cursillo Movement.

Although I have highlighted four individuals who are stepping down from key roles, I am mindful of the hard work and commitment of so many of you in so many different areas. As I write this report, I cannot help but be very impressed by everything that you all do and be very grateful for your contributions. As I have said before, a church community cannot function properly without every single member contributing in some way. So whether you are serving with the Altar Guild, helping with maintenance of the buildings and property, volunteering at the Christmas Dinner, singing with the Music Team, cutting grass at the cemetery, or greeting people on Sunday morning, your contributions are deeply appreciated.

So thank you - each one of you - for all that you do to help make St. Paul's the great community that it is. I am very blessed to be able to serve you as your priest and to be a part of your church family.

*Jonathon +*

The Reverend Jonathon Kouri  
Incumbent Priest of St. Paul's Almonte

## JOHN IRVING HUNT CHARITY FUND

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There was no activity with regards to this fund in 2019.

### Wardens Report for 2019

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Your Wardens for this last year were:

Wendy Shaw- Rector's Warden

Bob Bassett- People's Warden

Katrina Ayling – Deputy Warden

Eric Hammond- Deputy Warden

For those who read these annual reports, and perhaps some who keep them as part of their memorabilia, you might recall that last year I began by reminding us that **we, the people, are in fact, the church that Christ intended!**

I am going to repeat this message again this year as I believe it deserves constant refreshing. In [1 Timothy 5](#), Paul describes the church as people dedicated to doing whatever it takes to reach out and help others. He says that we have a responsibility to care for, and help others in need, as “the church”.

I am very proud to say that I believe that we fully satisfy the church that Paul envisioned. This church, St Paul's Almonte, is comprised of people just like you and me, who are called to live out the reality that we are “the church” 24 hours a day, 7 days a week. That is why our “Rally Cry”: ***Come in, Grow in Christ, Reach out***, equates so directly to the biblical admonition for us, as the church, to enjoy Fellowship, Worship and Ministry. This is also why “our church” is such a positive, progressive, encouraging, congregation within this community!

We can only continue to do this good work because we are blessed to have so many individuals who have taken leadership responsibilities to help in the day to day running of our church body. **We, your wardens, would like to sincerely thank the dozens of individuals who work on our behalf to share the tasks required.** A partial list is found later in this vestry document, and we encourage every member to thank those listed; others you see doing things around our property and in the community; and those you are aware of who represent St Paul's in such a positive note! On behalf of everyone, I would like to express our sincere thanks to the many individuals who give so freely of their time to support the activities and functions which St Paul's has become known for. Rather than name the individuals, (for fear that I would inadvertently forget some), I will simply list a few of these areas:

Our services of praise enjoy the support of those who set up, shine, greet, serve, count, read, manage sound and video presentations, print and duplicate bulletins, notices and websites, sing, play, plan, practice, visit others, answer phones, or perform maintenance, all for the benefit of others!

Many others keep the grounds beautiful, pathways clear of snow and ice, help clear and declutter the properties, bake, cook, serve, clean up and host willingly.

Activities which have become “traditional” for our community like our Harvest Supper, Be Still My Soul Services, Christmas Day dinner, Food Bank Cupboard, Tourtières, EFM program, and Open Table discussions; our many Centre for Creative Living and All My Relations activities; our – new this year – monthly coffee house gatherings; our support for the Hub Hospice, School Breakfast Program, Home visitation, and outreach to nursing homes all occur entirely through the efforts of the individuals who devote themselves in selfless service to others.

Your Parish Council is comprised of individuals who work with great diligence to carry out the planning and management functions of this complex organization.

And lastly, we continue to be blessed by the services of our priest, the Rev Jonathon Kouri who demonstrates the love of God so freely on a daily basis.

This large group of individuals, (and probably others who have not been mentioned here), are the “hands and feet” of Jesus in this community. The Wardens are proud to represent you, we thank you, and gratefully commend you for your faithful service to St Paul's! Well done “good and faithful” servants.

As all of our old buildings require constant maintenance and refurbishment to facilitate their daily use, the following outlines briefly some of the highlights of this last year.

**Former rectory:** Over the course of this last year the “R3” (Rectory Renewal and Refurbishment) group has been investigating the possible options that we might consider for long term repurposing of our Heritage building. As we approach the end of this discernment process, you will hear more in the months ahead. In the meanwhile, we are fortunate to have a lovely family living in the rectory and the required housing allowance offset by their rent. They are to be commended for tolerating the noise, dust and interference as we finally completed the process of replacing all of the rectory window with airtight, energy efficient, new windows this year.

**Church and hall:** “Much used, and much loved’ is how I would describe this last year! Virtually every day there are meaningful and significant interactions with our larger community. The many and varied types of services welcome our community to our church regularly. The Centre for Creative Living sponsors groups in our hall almost every day and many evenings, and under their auspices, we continue to be a positive force in our town. Our musical team, under Wendy Shaw’s direction, are faithful and consistent in their presence and joyous contributions. Shortly, they will have their own monitor to enable them to see the text of all of the projected materials which are visible to the congregation (thanks to a generous contribution from one individual).

**Parish House and Office:** Our Syrian family continues to thrive under our sponsorship. Language skills are progressing nicely, and you may well notice Alsit beginning her driver’s training this spring as she seeks to assimilate more fully into our community! Our volunteer office staff continue to support our many activities through consistent caring and application. Deane and Cathy are most often the voice of St Paul’s to an inquiring public. We acknowledge their contributions and thank them most sincerely.

**Grounds and cemetery:** The beauty and attractiveness of our grounds and cemetery is thanks to a small group of volunteers who faithfully work to enhance the appeal of our properties. We all benefit from their efforts. Our #1 priority for this year is to replace the crumbling and dangerous steps at the front of the church. Despite the valiant efforts of many folks over the years who have attempted several “fixes”, it is now clear that this work cannot be put off any longer. We hope that funds from the endowment received last year will be used to cover this expense.

Finally, we, the Wardens of St Paul’s, are proud to represent this church which brings so much love to our community! Always feel welcome to talk to any of your wardens should you have comments / suggestions / or concerns.

On a personal note, I will be stepping back from the responsibilities as your people’s warden at the meeting of the Vestry this year. It has been my joy and honour to serve you all over the course of my tenure. I am certain that you will offer the same level of support for your new people’s warden as we enter our next church year. Thank you. I will see you at church.

*Respectfully submitted by Bob Bassett, People’s Warden*

## Statistics on Offerings 2013-2019

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Level of Givings	2013	2014	2015	2016	2017	2018	2019
	By #						
\$0-24	4	5	4	5	5	8	17
\$25-249	21	15	24	31	31	50	65
\$250-499	25	25	24	24	24	25	28
\$500-999	31	32	29	33	33	28	28
\$1000-1999	24	27	23	22	22	26	26
\$2000-3999	13	16	16	14	14	17	13
\$4000& over	7	8	12	9	9	9	8
<b>Totals:</b>	<b>125</b>	<b>128</b>	<b>132</b>	<b>138</b>	<b>138</b>	<b>163</b>	<b>185</b>

*Submitted by Sara Cardona, Envelopes Secretary*

## Statistics on Attendance 2019

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Year	Christmas	Easter	Average Sunday
2019	132	126	69
2018	177	121	81
2017	167	159	81
2016	207	151	83
2015	217	176	87
2014	188	180	92
2013	224	160	98
2012	219	154	98
2011	248	167	95
2010	258	171	96
2009	257	192	98

## Baptisms - Weddings - Funerals

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### Baptisms

Duncan Hughes	March 31
Elizabeth Essery	September 8

### Weddings

Alison Aldred & Darrell Vandenbrink	July 13
Elizabeth Veninga & David Hinks	August 10

### Funerals

Doris Helen Scanlon	January 26
Colin Lindsay Thacker	March 8
Keith Alexander Stanley	March 9
Donald Henry Thurston	March 15
Marjorie Joan Brownlee	April 5
William Aird	June 1
Montgomery John Milford	June 22
Eleanor Reid	July 4
Deborah Wheatley	July 26
Mary Donalda Dick	August 20
Donald Dalgity	August 27
Patricia Stratford	September 28
Arthur George	November 5
Richard Clair Beaubien	December 7

## Treasurer's Report 2019

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2019 has once again been an interesting year. In the spring, I welcomed Rob Moulson as bookkeeper, assisting me with the accounting functions, which has grown exponentially since I became Treasurer in 2013.

The Center for Creative Living has grown and thrived, thanks to the passionate management of Sue Evans. This growth has required some changes to the administration of the program. Sue and I developed new accounting and cash management procedures late in the fall, which are being implemented successfully now. These procedures have streamlined a lot of the work for Sue, Rob, myself and the counters.

Sara Cardona has survived her first full year as envelope secretary, and she is executing her new position with thoroughness and mindful attention. Karen Mason has stepped into the role of Lead Counter, a demanding and ambitious commitment, which Karen has spent a lot of time and attention mastering.

We finished renovating the rectory, finally installing the windows. In April, the rectory was officially occupied by our tenant and her family.

And Jonathon survived one year with us, quite an achievement in itself! (lol)

The Shine Our Light committee has helped me prepare the financial presentation for vestry in a more pictorial format, developing the "Cherish Our Church, How the Money Branched Out" diagram. Being a person who has trouble thinking in colour, I appreciated their time and commitment to helping with this project and getting me to step out of my comfort zone.

I would like to thank everyone who has diligently handed in their receipts, any money raised, and put up with my annoying insistence that everything be counted and accounted and marked in detail. Quite a feat, I am sure, especially for those of you who actually do, shall we say, think in colour and not in numbers, like me.

Respectfully submitted

*Sandra Cain*

Treasurer

## Auditors' Certification

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To: The Parish of St Paul's Almonte

Re: Fiscal year Ending December 31, 2019

We the undersigned, having been duly appointed, have reviewed the financial accounts and the statements submitted to the Annual Meeting of the Parish of St Paul's Almonte. In addition, we have reviewed any applicable certificates of investment.

In our opinion, the records maintained by the Treasurer are properly represented in the Year End Financial Statements presented to the Annual Meeting and accurately reflect the financial transactions of the Parish. The cash and investment balances properly state the financial position of the Parish.

Respectfully submitted,

*J. Cole*  
----- Parish Auditor

*Paul McLean*  
----- Parish Auditor

Date: *February 22, 2020*

# Signed Balance Sheet

9:15AM  
02/17/20  
ACCRUAL BASIS

As of December 31, 2019

	<u>Dec 31, 19</u>	<u>Dec 31, 18</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Total Chequing/Savings	44,765	116,794
Total Accounts Receivable	0	1,000
<b>Other Current Assets</b>		
Prepaid Expenses	3,620	4,362
HST Receivable	156	3,996
Investments	67,557	58,557
Total Other Current Assets	<u>71,333</u>	<u>66,915</u>
<b>TOTAL ASSETS</b>	<b><u>116,098</u></b>	<b><u>184,708</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
Total Accounts Payable	22,583	36,961
<b>Other Current Liabilities</b>		
Accrued Revenue	1,211	1,855
Cemetery Liabilities	12,204	13,955
Last Month's Rent Deposit	3,577	1,000
Accrued Liabilities	1,897	2,021
Campaign (150th Year) Fund	10,729	10,742
Building Fund - Church & Rectory	9,891	5,348
Future Leaders	2,207	2,207
Ministries	34,327	99,600
Outreach	13,312	17,253
Total Other Current Liabilities	<u>89,355</u>	<u>153,981</u>
<b>Total Liabilities</b>	<b>111,938</b>	<b>190,942</b>
<b>Assets Over Liability</b>		
Altar Guild Equity	3,860	3,954
Cemetery Equity	-1,800	-7,580
Opening Balance Equity Operating	36,388	36,388
Retained Earnings	-38,996	-39,017
Net Income	4,708	21
Total Assets Over Liability	<u>4,160</u>	<u>-6,234</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>116,098</u></b>	<b><u>184,708</u></b>

Original signed by the Auditors

Vestry Report for 2019

## Signed Profit and Loss

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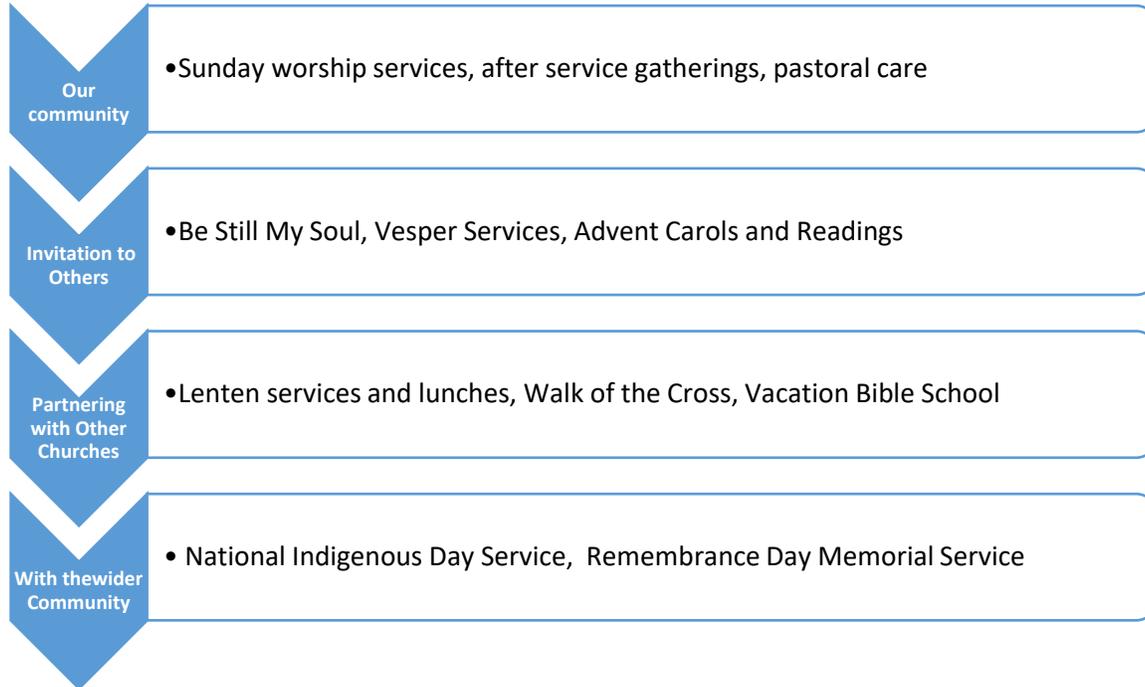
### January through December 2019

	<u>Jan - Dec 19</u>	<u>Jan - Dec 18</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Regular Givings</b>	124,913	128,175
<b>Seasonal Givings</b>	4,155	4,402
<b>Fundraising</b>	12,637	13,871
<b>Center for Creative Living</b>	16,860	0
<b>Other Income</b>	37,282	23,687
<b>Total Income</b>	<u>195,847</u>	<u>170,135</u>
<b>Expense</b>		
<b>Administration</b>	7,754	12,501
<b>Diocese</b>	103,813	105,513
<b>Education &amp; Training</b>	1,068	353
<b>Centre for Creative Living</b>	8,283	0
<b>Ministeries</b>	600	562
<b>Music</b>	8,389	9,109
<b>Worship</b>	804	2,360
<b>Church</b>	10,357	12,269
<b>Parish House</b>	5,648	4,656
<b>Rectory</b>	29,252	8,449
<b>Property</b>	15,171	14,343
<b>Total Expense</b>	<u>191,139</u>	<u>170,115</u>
<b>Net Ordinary Income</b>	<u>4,708</u>	<u>21</u>
<b>Net Income</b>	<u>4,708</u>	<u>21</u>

Original signed by the Auditors

## Section 1. Church Formation Ministry Team

We are seeking to be a loving, open, healing community in the Anglican tradition by nurturing our church community.



**Expenditures: \$28,739**

**Question looking ahead:** What specific steps can we take to become a stronger, more loving, inclusive community?

### Altar Guild

St. Paul's' Altar Guild continue to make certain all is in place for our Sunday worship. Brass is polished, flowers arranged, hangings are changed according to the liturgical calendar and communion vessels get set up.

One person is responsible for each task on a monthly basis, meaning one does brass, one does flowers etc. It is a lovely ministry to be a part of and we are always looking for new members.

Please speak to Jonathon or myself if you would like to join the Altar Guild.

*Respectfully submitted, Lois Rochon*

#### Altar Guild - Treasurer's Report

Balance forward January 9, 2019		\$3953.46
Income 2019		
	Telpay	
	August	\$150.00
	December	\$150.00
	December	\$100.00
	Total	\$400.00
Expenses 2019		
	Cashmere & Rose	\$235.04
	Joan Scott	\$258.42
	Total	\$490.46
Year end balance December 2019		\$3860.00

Respectfully submitted, *Theresa St Dennis*

## Music Team

*I will sing of Your love and justice; to You, Lord, I will sing Your praise. Psalm 101:1*

In 2019 I was again privileged to work with the wonderful dedicated group of people who participate in the music team. Their dedication to regularly attending Thursday practices, arriving 45 minutes before the 10:30 service each week, and attending extra practices for special events is evidence of their commitment to offer their gifts and talents in service to God.

During 2019 we continued to blend together hymns and contemporary music at the 10:30 a.m. Sunday services. We also worked on new anthems with a wide range of music forms from choral anthems to songs without instrumental accompaniment (*a cappella*.)

We enjoyed the challenge of learning new music for special events such as Advent Lessons and Carols and music for Holy Week and Easter. In June we presented a new evening service called 'Sing and Rejoice'. This was a mixed presentation of favourite hymns and songs as well as modern choral anthems. The one-hour service was filled with music both from the music team and congregation.

It is always a joy to work with the members of the Music Team. Their commitment and dedication is truly a blessing. This past year we were delighted to welcome Catherine to the singers.

Many thanks to Anne, Catherine, Claire, Dan, Dave, Deane, Doris, Elizabeth, George N, George S, John E, Jonathan P, Judith, Mary, Rodney, Sue, Vicki and to John Black our Organist for all their hard work in 2019. Also to Bob M, and Jo for joining us for Lessons and Carols and Christmas Eve.

St Paul's is also blessed to have a number of people who do the 'behind the scenes' and vitally important work to help the weekly 10:30 a.m. service run smoothly. Thanks to Deane for putting together the service on the laptop and to Michael and Karen Luyendyk for running the computer. Also thanks to Bob Bassett who is always willing to help as needed.

I feel truly blessed to be a part of St Paul's music ministry and am grateful for the congregation's support this past year. I look forward to exploring new musical challenges in 2020.

Respectfully submitted, *Wendy Shaw* (Music Director)

## Pastoral Care

St Paul's Pastoral Care Team is a small but dedicated group who ministers to those in the wider Community who can no longer worship with us. Visits are ongoing at Almonte Country Haven, Fairview Manor, Rosamond Wing as well as hospital visits upon request only.

Church services are held monthly at all of the above mentioned, except the hospital. Mary and George Nightingale provide the music which adds so much to the services and is much appreciated by the residence.

We meet the first Wednesday of every month to keep informed of any concerns or of any needs we should be aware of. All visits are confidential and stay within the group.

Pastoral Care is an important ministry and one our member do with a deep concern and commitment.

If you would like to become a part of the team please speak to Jonathon or myself, or if you know of someone who would like to be visited, let us know.

Respectfully submitted, *Lois Rochon*

## Prayer Circle

We are a group committed to praying for people and situations which are brought to our attention. We pray immediately upon receiving a request and then continue to do so for the following 3 months, unless we are provided with an update.

Please speak to Rev. Jonathon when you have concerns for which you desire prayer. Confidentiality is assured.

## Sunday Morning Ministries

We have been blessed with many faithful volunteers, as well as new members of St Paul's who have stepped up to volunteer on Sunday mornings! THANK YOU!! We always need more intercessors, greeters and servers. (Training and mentorship are available for anyone taking on a new role!)

To ensure this report is reflective of the volunteers consistently involved on Sunday mornings, I sent out the following questions to all volunteers. (There are fewer responses than last year which is NOT reflective of reduced engagement, rather, it is reflective of my tardiness!)

Thinking about your own participation on Sunday mornings, I invite you to answer the following questions:

1. What do you like most about participating in the service?
2. What do you find is most challenging?
3. Things could be better if ... ?

Some folks responded generally that all is going well from their view.

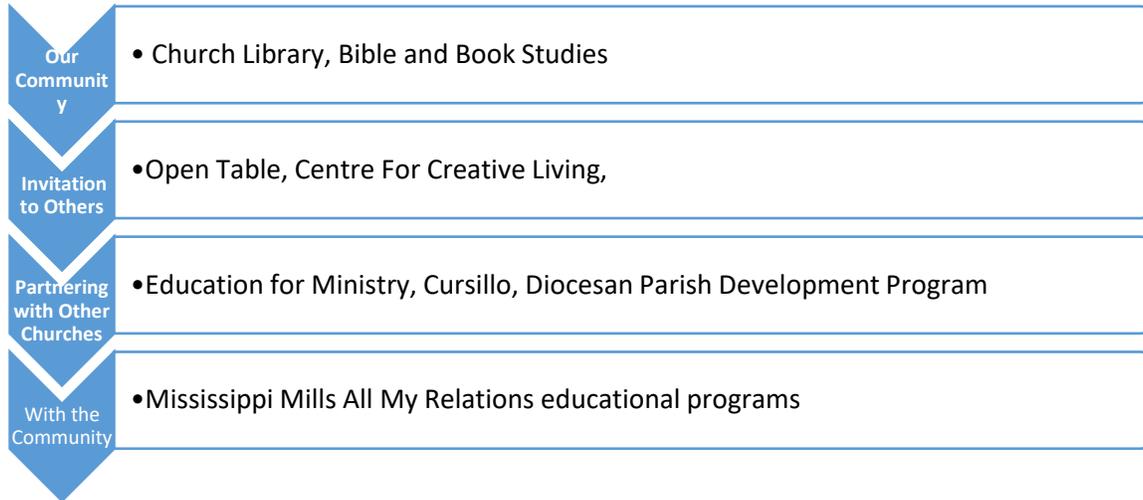
Here are the thoughts of those who responded directly to the questions:

1. What do you like most about participating in the service?
  - Helping to contribute.
  - Doing the readings and sharing the gospel!
  - When I do the Intercessions, I feel like I am helping draw the congregation together into a single consciousness, focused through prayer on the needs of ourselves, each other, our church, and the world.
  - I truly think that the readers & intercessor "bits" of our worship work very well.
  - I appreciate the freedom of being able to lead prayer as I feel led.
  - I most enjoy reading aloud as it gives me a real context from which to listen and to hear the day's lesson.
  - I enjoy greeting people - presenting them with a welcoming place.
2. What do you find is most challenging?
  - Remembering when it's my turn.
  - The most challenging thing for me is trying to ensure that I am not leading prayers that are either (a) too focused on my own particular needs/concerns, and therefore responsive to the needs of the congregation or (b) too "preachy" by praying at the congregation and not with the congregation.
  - Forgetting people's names when greeting.
3. Things could be better if ... ?
  - I would like to be a server.
  - More intercessors would be nice, but we have a nice collection of different styles of intercession, which is good.

--Karen Luyendyk

## Section 2. Individual Spiritual Development Team

We are seeking as individuals to deepen our relationship with God through Jesus Christ by fostering individual spiritual development.



**Expenditures: \$29,757**

**Question looking ahead:** What programs might help us grow individually in our capacity to follow the way of Jesus

### Centre for Creative Living

“Where your inner life meets the outer world”

The mission of the Centre for Creative Living is to provide contemplative activities that nurture us in body, mind and spirit. This past year, we were most fortunate to be able to add several new activities:

- A Feldenkrais program which helps us to attune to and work creatively with our aging, often aching bodies to develop optimal movement. This is led by Bill Fehlner, GCFP.
- A workshop series called *Repurposing Your Clothing*, a creative response to the environmental impact of clothing consumption led by Ingrid Hamster, a talented designer from our community.
- Affinity and Photoshop workshop series led by a former CBC employee, John McCarthy, intended to help the photography group express their visual experiences more effectively.

The Centering Prayer Group, a contemplative form of Christian meditation, held a retreat for the first time focusing on the role of Mary Magdalene as a contemplative companion of Jesus.

The Contemplative Photography group held its first show in the fall at Fairview Manor.

Over 2019, about 115 people participated in at least one activity. Gradually CFCL is becoming a spiritual hub for the wider community that helps people to explore and express their own inner voice. Participants take responsibility for the activities and some are coming to see themselves as “friends of St. Paul’s.”

CFCL charges fees to help defray the hidden costs to St. Paul’s and to provide materials, workshops and programs, for participants. However, we work hard to keep these activities affordable and provide subsidies for people who would find these fees a barrier to participation.

I wish to express special thanks to parishioners Irene Emig, Nancy Deschenes and Sally Hortop for their “hands on” support for this program and to our volunteer mentors this year, Cathy Blake (art group), Claire Sylvan, Kathleen McCreery (writing group) and Dale Dunning as well as Bill Pratt and Rod Trider (photography group) for their guidance and encouragement. Finally, I wish to express my gratitude to parishioners who have worked very quietly in the background to ensure things run smoothly and that we remain a warmly hospitable church --in particular to Bob Bassett, Richard Evans, Bonnie Everitt, Cathy Gallagher, Sandra Cain and Sara Cardona.

*--Gratefully submitted by Sue Evans, CFCL Coordinator*

## Library

We continue to monitor the Parish Library. The library runs on an honour system – you can sign out any borrowed material and return it in a reasonable time period - there is no definitive time limit.

Although we appreciate your donations, we have very limited space and cannot accept all the books you would like to share. If you have books to donate to the library, please contact:

Irene Emig at irene.emig@sympatico.ca - 613-256-4643 or Doris Wionzek at wionzek@ncf.ca - 613-256-4172

Please DO NOT leave donated books on the shelves – we don't know they are there and therefore can't add them to our lists.

All My Relations, a new subject category, was added to the library in 2019. The titles in that category, as well as a number of other books, were added to the catalogue. They are all listed in the ADDENDUM at the back of the Index.

We have an extensive collection of Bibles, in a variety of versions, and cannot accept any additional volumes at. If you would like a Bible to keep, please speak to us – we might have one to give away!

*Irene Emig and Doris Wionzek*

## Mississippi Mills All My Relations

The Anglican Diocese of Ottawa takes reconciliation with Indigenous Peoples very seriously. This work is coordinated by a Diocesan working group called All My Relations (AMR). Several churches have representative members in this group including St Paul's.

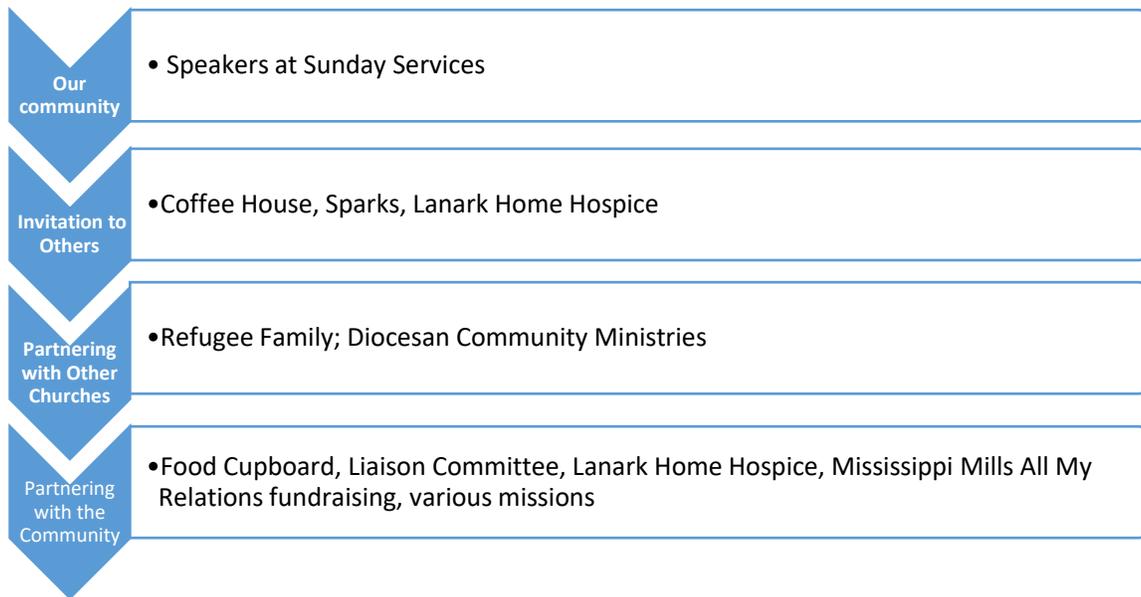
St Paul's responded to this call by:

- Initiating the Mississippi Mills All My Relations (MMAMR) group which has grown to include people from several local churches and the wider community.
- Providing \$500 in 2019 to support the work of the MMAMR.
- Providing meeting space for MMAMR planning meetings (Jonathon participates when he can)
- Hosting an ecumenical service in June 2019 to celebrate National Indigenous People's Day
- Incorporating a Territory Acknowledgement into our Sunday worship services
- Initiating the observance of Orange Shirt Day to remember children in residential schools
- Hosting film nights, open to anyone and led by Mireille LaPointe to raise awareness of issues impacting Indigenous Peoples
- Providing support for Blanket Exercises held at Almonte United Church and led by Mireille LaPointe
- Supporting AMR's facilitation of the most recent Clergy Day that focused exclusively on Indigenous concerns.

Submitted by *Karen Luyendyk*

## Section 3. Church Supported Missions Ministry Team

We are seeking to love our neighbours as ourselves by supporting various missions.



**Expenditures: \$55,263**

**Question looking ahead:** What are the needs of broader community? How might we use the rectory to respond to these?

### Mission and Outreach

We pray for and encourage support of the following mission partners:

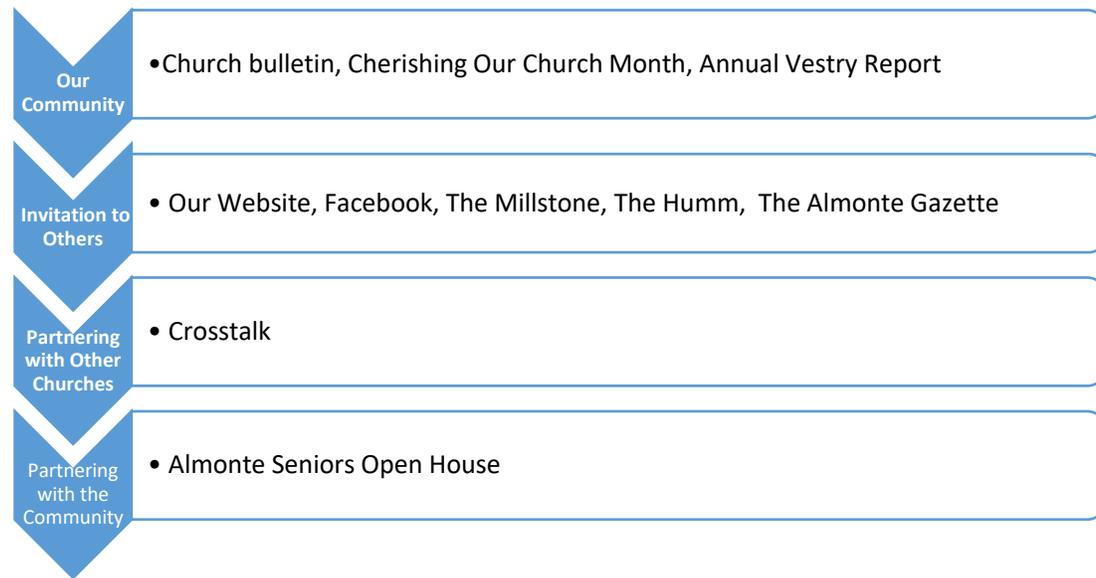
- Mary Sherwood and the Akany Famonjena orphanage and the Akany Tafita Center in Madagascar.
- Pastors Max and Raquel Candia and the Vidas Medical Mission in Ayacucho, Peru,
- Rev. Ken McLaren, Moira Davis and Ottawa Inner City Ministries.
- Lanark County Food Bank.
- The people and churches of the Bales-for-the-North program.
- Primate's World Relief and Development Fund (PWRDF); the Canadian Anglican response for emergency relief, refugees, development, and justice.
- The Pikangikum Water Project: working with our aboriginal neighbours to address the water needs of the 400+ homes without clean water or waste water removal in a northern Ontario community.
- SchoolBox Ministries.(Nicaragua and the Canadian North)
- Casita Copán - a home away from home for at risk children in Honduras.
- The Hub
- Home Hospice North Lanark

In addition, St. Paul's operates a satellite foodbank on Tuesday afternoons, coordinates and hosts the Community Christmas Dinner, and sends food to Interval House from the Harvest Supper and on Christmas Day.

## Section 4. Shining Our Light Ministry Team

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We are sharing our mission both within the church itself and in our community.



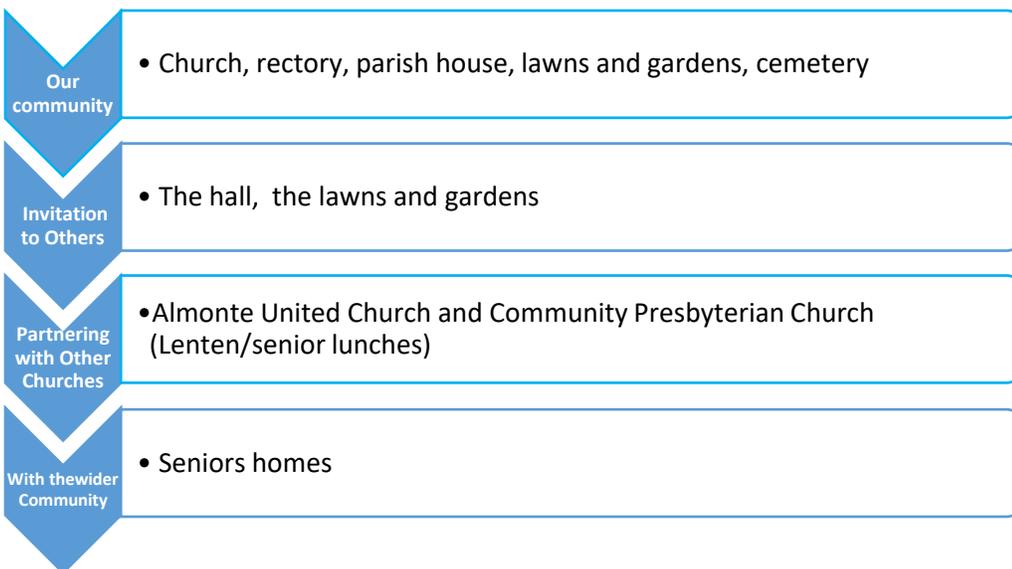
**Expenditure: \$14,025**

**Question looking ahead:** How might we better communicate the good news of our mission to follow the way of Jesus and nurture a sense of gratitude and thanksgiving?

## Section 5. Our Spaces Ministry Team

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We are caring for our property resources provided to us by the diocese to support the mission of the Anglican church here in Almonte and treat respectfully and with appreciation spaces where we share activities with others.



**Expenditure: \$116,993**

**Question looking ahead:** What plan do we need to put in place to maintain and sustain our spaces?

## Gardens

We are so blessed here at St Paul's with such beautiful property and it's an honour to contribute to its beauty in a small way.

Last year we planted tall grasses by our steps and were pleased to hear some positive feedback. We planted begonias instead of geraniums and found they are just as low maintenance, but less expensive. Thanks to Ann Winters, Doris Wionzek, Wendy Shaw and Richard Evans for all their work and for all who helped pull some weeds throughout the season. We will hold off planting by the steps this year until our new steps are in place.

If you would like to join the Gardening Committee or would like to donate a bag of red mulch this year, please speak to me or Wendy. Thanks so much!

*Respectfully submitted, Karen Masson*

## Cemetery

St. Paul's Cemetery is a community cemetery located on Wolf Grove Road just past the Civitan Hall. As always, I need to start my report by thanking Ron Ayling for looking after the cemetery's day-to-day operations. Ron puts a tremendous amount of work into maintaining the cemetery as a beautiful place of rest and visitation, while being the main point of contact with Gamble's Funeral Home and the monument companies.

This was a relatively quiet year for our Cemetery. We had four interments of cremated remains, and the only income from sales of products or services were from the sale of three memory wall plaques. That being said, the cemetery has certainly benefited from the generosity of members of our community. Calvin Bourne (with help from his daughter Tammy) has put a lot of care and attention into the Columbarium Garden. Apart from the time he has spent weeding and watering, Calvin has purchased plants for that garden and this past fall planted over 100 tulip bulbs. In addition, Gilligallou Bird Inc. donated a purple martin house that now looks over the naturalized section of the Cemetery.

Although we did not manage to have our annual summer work party to straighten head stones in the summer, Ron (with help from Oliver Toop) continued to work on landscaping and tree maintenance around the Cemetery.

While the columbaria we purchased in 2015 continue to help make people aware of all that our Cemetery has to offer, the Cemetery still relies on generous donations from parishioners and friends who come out to the annual Cemetery Service. This past year we received an especially generous donation of \$5,000 towards the upkeep and maintenance of the Cemetery. We are hoping to use this money to get the wrought iron fence re-painted this summer. A more detailed breakdown of our financial situation has been submitted by Janet Mavis, the Cemetery's Treasurer.

Please feel free to visit our cemetery to find out just what a pleasant and peaceful place it is. If you are interested in purchasing a niche in one of the columbarium, a plaque for the memory wall, or a plot in the cemetery proper, please do not hesitate to speak to me.

Respectfully submitted,

*Michael Mavis, Chair of St. Paul's Community Cemetery Board*

Cemetery Board – Financial Statement 2019

**Statement of Revenue & Expenses  
for the year ending December 31, 2019**

<b>Revenue</b>		
Plot Sales	\$ 0.00	
Niche Sales	0.00	
Plaque Sales	1,400.00	
Monument Fees	0.00	
Opening & Closing Fees	1,400.00	
Donations	6,265.50	
St. Paul's Contribution	1,000.00	
Trust Fund Interest	651.88	
HST Rebate	<u>95.90</u>	
<b>Total Revenue</b>		<b><u>\$10,813.28</u></b>
<b>Expenses</b>		
Groundskeeping	\$ 3,200.00	
Loan Interest	508.45	
Care & Mtce. Fund Contribution	0.00	
Plaque Expenses	833.50	
Property Maintenance	353.87	
Monument Maintenance	0.00	
Opening & Closing Graves	0.00	
HST Expense	<u>137.61</u>	
<b>Total Expenses</b>		<b><u>\$ 5,033.43</u></b>
<b>Revenue less Expenses</b>		<b><u>\$5,779.83</u></b>

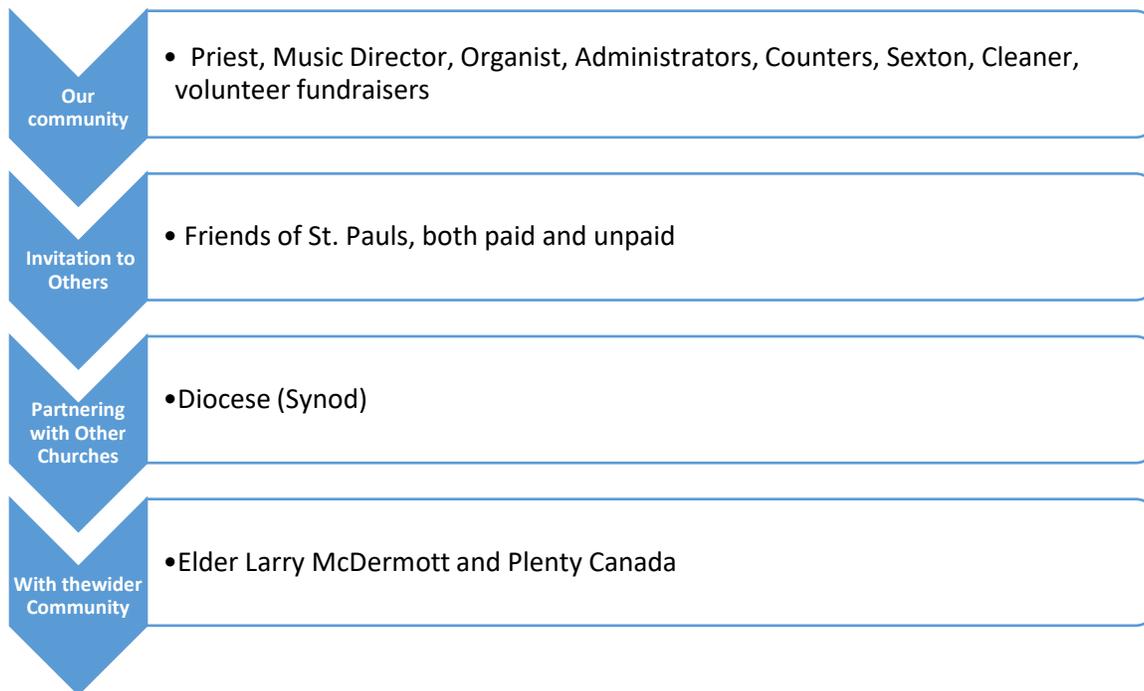
**Statement of Assets and Liabilities  
for the year ending December 31, 2019**

<b>Assets</b>		
Cash (operating account)	\$ 10,307.97	
HST Rebate Receivable	<u>95.90</u>	
<b>Total Assets</b>		<b><u>\$ 10,403.87</u></b>
<b>Liabilities</b>		
Prepaid Plaque Sales	\$ 2,800.00	
Loan Payable (Anglican Foundation)	<u>9,404.15</u>	
<b>Total Liabilities</b>		<b><u>\$12,204.15</u></b>
<b>Equity</b>		
Retained Earnings	( \$7,580.11)	
Current Earnings	<u>5,779.83</u>	
<b>Total Equity</b>		<b><u>( \$1,800.28)</u></b>
<b>Total Liabilities &amp; Equity</b>		<b><u>\$10,403.87</u></b>

Respectfully submitted by Janet Mavis, Cemetery Board Treasurer

## Section 6. Facilitating our Work

Through the corporation, council and others we identify and empower people and organizations to participate in our work as a church, both paid and volunteer.



**Expenditure: \$47,759**

**Question looking ahead:** How might we improve the way we facilitate our work ?

### Counters

First I would like to thank everyone who gives so generously to St. Paul's. The counters are a small group of people who are committed to recording your donations. Thanks to Sara Cardona who was the Coordinator for the last seven years and for all her hours of training this year. Thanks to Bertha Basurto, Lynda Bennett, Tom Coleman, Irene Emig, Bonnie Everitt, Eric Hammond and Anne Winters for your dedication and many hours to this important ministry.

We would like to ask that you:

- Mark your donations clearly
- Make cheques payable to St. Paul's Anglican Church
- Use your envelope number on all donations.
- Use your PWRDF envelopes if you have them

Please note that folded bills are sometimes rejected by the new ATM machine at the bank but, we realize that our church envelopes are small.

If you do not have church envelopes, please include your name, address and phone number on your envelope and indicate whether you want a tax receipt.

Being involved as a counter brings you in touch with the life/rhythm of the church from baptisms, fundraisers, seasonal celebrations, hall rentals, mission and funerals/memorials. If you would like to join our team of counters, please speak to Rev. Jonathon or Wendy Shaw. We would really like to have another two counters join us this year. Thanks!

*Respectfully submitted, Karen Masson, Counters Coordinator*

## Synod 2019 Highlights

### **From Synod Delegate Inez McCreery**

I appreciated the opportunity to be a Synod Delegate. Participation in Synod this year was a great experience. Having watched Synod in action, it is my impression that the Diocese is well-lead by dedicated clergy and lay representatives. We should all give thanks for Bishop John who is retiring. And we wish him and his family well in their next chapter. The Bishop's retirement opens the door for the selection of a new Bishop who will guide the Diocese over the next years and Synod delegates have a roll to play in that selection.

Included in the highlights of this Synod was the inspirational speech by Keynote Speaker Albert Dumont, Algonquin Spiritual Teacher in Residence at the Cathedral. He shared how much the apology from the Anglican Church meant to him personally. Hearing his talk was reason enough to attend Synod. Bishop John left us with a prayer featuring five great Biblical friends who we are encouraged to take with us on our journey. Other presentations that impressed me were YIP/Youth Internship Program, Homelessness and Affordable Housing Working Group and the Hospital Ministries. It has been a pleasure to serve.

Respectfully submitted. *Inez McCreery*

### **From Synod Delegate Karen Luyendyk:**

Synod was a valuable experience of learning, connecting and contributing. I learned about the life cycle of organizations. I heard about the need, in these changing times... for a change in mantra from, 'planning events and knowing everything including cost', to 'Let's pray about it and see how the Lord leads us; expecting mistakes and knowing that course corrections will be likely'. I heard about new ways to use Parish Council strategically and considerations for conducting PC meetings. I learned about the strengths and needs of rural parishes and how those are being met as well as some of the important community ministries in our Diocese and some of the needs for more.

I heard more about how the Diocese is calling us all to build meaningful relationships with our Indigenous relations and how to participate in making that happen. I met and connected with other members of our Diocese and I look forward to the responsibility of informing myself regarding the candidates for Bishop and voting. Thanks for the opportunity to attend on behalf of St Paul's Almonte.

Respectfully, *Karen*